

Subject: Re: Lil' Tokyo Businessmen's Association Contract for Little Tokyo BID Administration
From: "Ellen Endo" <ellenendo@yahoo.com>
Date: 7/25/18, 5:22 PM
To: Rita Moreno

Got it! Thanks, Rita.

Ellen Endo
Co-Chair
Little Tokyo BID
250 E. First St., Suite 201
Los Angeles, CA 90012
(213) 880-6875 office
(818) 512-8791 my cell phone

From: Rita Moreno <rita.moreno@lacity.org>
To: Ellen Endo <ellenendo@yahoo.com>
Sent: Wednesday, July 25, 2018 5:18 PM
Subject: Lil' Tokyo Businessmen's Association Contract for Little Tokyo BID Administration

Hi Ellen,

Attached you will find the department's cover letter, contract with the City's Standard Provisions, required insurance limits, and the required contractual forms.

Please review, complete and sign. The Slavery Disclosure Affidavit must also be completed on BAVN.

Hard copies will follow, but feel free to complete any electronic forms now to submit with the signed contracts.

Thank you and let me know if you have any questions.

Rita

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Rita Moreno
City of Los Angeles
Office of the City Clerk
Neighborhood and Business Improvement District Division
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Los Angeles, CA 90012
Office (213) 978-1122
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